

# COMMITTEE WORK PROGRAMME Edition 02

KING'S HOUSE GRAND AVENUE HOVE BN3 2LS www.brighton-hove.gov.uk

Published 01 June 2016

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or
- (b) Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.



Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
Decision	ns Anticipated for June 2016			
POLICY	, RESOURCES & GROWTH COMMITTEE - 4.00PM FRIENDS	MEETING HOUSE		
52406	Targetted Budget Management (TBM) Provisional Outturn 2015/16 All Committee Decisions	9 Jun 2016		Report of: Executive Director for Finance & Resources
	Wards affected: All Wards			Report Author: Nigel Manvell Tel: 01273 293104, Jeff Coates Tel: 01273 292364
50686	Pay and Reward Strategy All Committee Decisions  Wards affected: All Wards	9 Jun 2016		Report of: Report Author:
51998	Fair Trade within our Minimum Buying Standards Report All Committee Decisions  To request the Policy & Resources Committee to 1) approve the Council's commitment to fair trade as part of the Minimum Buying Standards for food and catering contracts is maintained; and 2) approve that opportunities to increase its commitment to buying fair trade for food and catering contracts are sought and taken wherever possible within the current budgetary constraints.  Wards affected: All Wards	9 Jun 2016		Report of: Executive Director for Finance & Resources  Report Author: Debbie Reed Tel: 01273 292372

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
51994	Disposal of 28 York Place All Committee Decisions Report to recommend the disposal of 28 York Place Wards affected: St Peter's & North Laine	9 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Robert Crossan Tel: 01273 291442
51996	Part 2 Disposal of 28 York Place All Committee Decisions Part 2 details regarding the disposal of 28 York Place Wards affected: St Peter's & North Laine	9 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Robert Crossan Tel: 01273 291442
50751	Proposed New Grievance and Disputes Procedure All Committee Decisions  Wards affected: All Wards	9 Jun 2016		Report of: Chief Executive Report Author: Parul Chatterjee
52976	Amendments to the Scheme of Delegations to Officers All Committee Decisions  Wards affected: All Wards	9 Jun 2016		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer)  Report Author: Elizabeth Culbert Tel: 01273 291515, Abraham Ghebre-Ghiorghis Tel: 01273 291500

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
53430	Development of Library Services in Hove and Hollingbury All Committee Decisions Wards affected: All Wards	9 Jun 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Sally McMahon Tel: 01273 296963
CHILDR	EN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIE	NDS MEETING HOUS	E	
53015	Special Educational Needs and Disability Review All Committee Decisions  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning  Report Author: Edward Yeo Tel: 29-4354, Caroline Parker Tel: 01273 293587, Ellen Mulvihill Tel: 01273 294410, Regan Delf Tel: 01273 293504, Lisa Brown Tel: 01273 293568

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
53007	Ofsted/CQC inspections of local areas' effectiveness in identifying and meeting the needs of children and young people who have special educational needs and disabilities (SEND)  All Committee Decisions  This report informs the Committee about forthcoming Ofsted/CQC inspections of local areas' effectiveness in identifying and meeting the needs of children and young people who have special educational needs and disabilities (SEND).  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning Report Author: Lisa Brown Tel: 01273 293568
52991	The alignment of INSET days and the pattern of school holidays All Committee Decisions Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning Report Author: Richard Barker Tel: 01273 290732
52984	Value added measures in secondary schools All Committee Decisions Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning Report Author: Hilary Ferries Tel: 01273 293738, Emma Jones Tel: 01273 295074

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52982	Education Partnerships in Brighton & Hove: A response to the White Paper, 'Educational Excellence Everywhere' All Committee Decisions  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning  Report Author: Hilary Ferries Tel: 01273 293738, Emma Jones Tel: 01273 295074
52980	The recruitment of teachers in city and the shortage of maths teachers in secondary schools All Committee Decisions  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning Report Author: Hilary Ferries Tel: 01273 293738, Emma Jones Tel: 01273 295074
52749	Children's Services Annual Report 2015/16  All Committee Decisions Children's Services Annual Report 2015/16  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Children's Services Report Author: Carolyn Bristow Tel: 01273 291288

Ref	Report Details	Committee Date	Consultation	Lead Director  Lead Officer
53248	Apprenticeship developments across Brighton and Hove All Committee Decisions  Wards affected: All Wards	6 Jun 2016		Report of: Executive Director for Families, Children & Learning Report Author: Rachel Carter, Emma Jones Tel: 01273 295074
HEALTH	& WELLBEING BOARD - 4.00PM - BRIGHTHELM			
52940	Annual Report of the Director of Public Health Health & Wellbeing Board to present the annual DPH report for information  Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Health & Adult Social Care Report Author: Peter Wilkinson Tel: 01273 296562
52724	Living Well Project Update Health & Wellbeing Board This report provides an update on the Living Well project. This is funded by the better care fund to provide early help, support and preventative interventions for vulnerable adults living in the city.  Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Health & Adult Social Care Report Author: Joel Caines Tel: 01273 292027

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
52290	Brighton and Hove Clinical Commissioning Group - Final Commissioning Intentions 2016/17 Health & Wellbeing Board  Wards affected: All Wards	7 Jun 2016		Report of: Director of Public Health Report Author: Mark Wall Tel: 01273 291006
51853	Section 75 Better Care Fund Quarterly Report - June 2016 Health & Wellbeing Board Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Adult Services  Report Author: Denise D'Souza Tel: 01273 295032
52665	Disabled Facilities Grant ( DFG) Update Report Health & Wellbeing Board This report gives an overview of the Disabled Facilities Grant (DFG), how it contributes to Better Care work streams, capital pressures and financial recovery plan measures in place and proposals to cover overspends, a forecast overspend for 2015/16 previously shown within the Better Care Fund reporting  Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Sarah Potter Tel: 01273 293168

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
51668	Fees to Providers (Care Homes) 2016 Health & Wellbeing Board Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Adult Services Report Author: Anne Hagan Tel: 01273 296370, Jane MacDonald Tel: 01273 295038
51225	Monitoring Quality in Care Services Health & Wellbeing Board Overview: Summary of joint working activity to monitor the quality of Adult Care Services within the City  Wards affected: All Wards	7 Jun 2016		Report of: Executive Director for Adult Services Report Author: Marnie Naylor Tel: 01273 296033
53394	Sugar Smart Brighton: Debate and Action Plan Health & Wellbeing Board Wards affected: All Wards	7 Jun 2016		Report of: Director Public Health Report Author: Kathleen Cuming

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer			
HOUSI	OUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE						
50427	Fuel Poverty and Affordable Warmth Strategy for Brighton & Hove All Committee Decisions  Wards affected: All Wards	15 Jun 2016		Report of: Executive Director for Environment, Development & Housing, Director of Public Health  Report Author: Miles Davidson Tel: 01273 293150			
51418	Review of future use of former Oxford Street housing office All Committee Decisions To set out costed options and make recommendations for the best use of this HRA asset.  Wards affected: St Peter's & North Laine	15 Jun 2016 15 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Simon Pickles Tel: 01273 292083			
52655	Annual Report to Council Tenants & Leaseholders 2016 All Committee Decisions  Wards affected: All Wards	15 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Laura Turner Tel: 01273 293997			

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52663	Small Site Design Competition All Committee Decisions Presenting the winning designs from the RIBA Design Competition and asking for Committee and budget approval to progress.  Wards affected: Hollingdean & Stanmer; Moulsecoomb & Bevendean; Patcham; St Peter's & North Laine	15 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Jo Thompson Tel: 01273 291466
52587	Housing Management Performance Report Quarter 4 and end of year 2015/16  All Committee Decisions This Housing Management performance report covers Quarter 4 of the financial year 2015/16, alongside end year results.  Wards affected: All Wards	15 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Tom Matthews Tel: 01273 293234, Ododo Dafe Tel: 01273 293201
52660	Housing Delivery Options All Committee Decisions Report with further details and decisions for delivery of new housing including Joint Venture models  Wards affected: All Wards	15 Jun 2016 14 Jul 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Sam Smith Tel: 01273 291383, Martin Reid Tel: 01273 93321

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52716	Sussex Homemove Retender  All Committee Decisions  The allocation of social housing (the Housing Register and choice based lettings) is managed in Brighton & Hove and most East and West Sussex district and borough councils through using a shared ICT platform, the Sussex Homemove Partnership.  The current ICT contract was set up in 2005 and requires renewal due to its age and also that the market and our demands from such a system have moved on significantly over the years.  Brighton & Hove City Council are lead partner for the contract. This report seeks formal permission for Brighton & Hove City Council to tender for a new ICT contract on behalf of the Sussex Homemove Partnership.  Wards affected: All Wards	15 Jun 2016 14 Jul 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Miles Davidson Tel: 01273 293150, Peter Mustow Tel: 01273 296639, Andy Staniford Tel: 01273 293159
ECONO	MIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - JUE	BILEE LIBRARY		
53005	Developer Contributions Technical Guidance update All Committee Decisions Revised updated technical guidance on Section 106 contributions required from development.  Wards affected: All Wards	16 Jun 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Debra May Tel: 01273 292295

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52978	City Plan Part Two All Committee Decisions To advise members of the scope and purpose of City Plan Part 2, the timetable for its preparation and to seek agreement to formally start the document's preparation with consultation on a Scoping Paper.  Wards affected: All Wards	16 Jun 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Liz Hobden Tel: 01273 292504, Sandra Rogers Tel: 01273 292502
52658	Ice Rink - Potential Provision in Brighton & Hove All Committee Decisions A report setting out the issues to achieving an ice rink in the city.  Wards affected: All Wards	16 Jun 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Ian Shurrock Tel: 01273 292084
AUDIT 8	STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN H.	ALL		
52040	Annual Governance Statement 2015/16  All Committee Decisions  This report presents the council's draft Annual Governance Statement 2015/16 for the consideration of the Audit & Standards Committee who are asked to decide whether to recommend it to the Leader and the Chief Executive for signature and publication alongside the council's annual accounts.  Wards affected: All Wards	21 Jun 2016		Report of: Executive Director for Finance & Resources  Report Author: Jackie Algar Tel: 01273 291273

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52147	Unaudited Statement of Accounts 2015/16  All Committee Decisions  Report for Information Only on the 2015/16 Draft  Statement if Accounts  Wards affected: All Wards	21 Jun 2016		Report of: Executive Director for Finance & Resources  Report Author: Jane Strudwick Tel: 01273 291255
51868	Human Resources & Organisational Development Annual Report  All Committee Decisions  Annual report outlining achievements and challenges from the past year and the future focus for 2016/17 performance year.  Wards affected: All Wards	21 Jun 2016		Report of: Executive Director for Finance & Resources Report Author: Sue Moorman Tel: 01273 293629
53137	Strategic Risk Register Review April 2016 All Committee Decisions This report provides details of the latest Strategic Risk Register following a review undertaken by the Executive Leadership Team in April 2016.  Wards affected: All Wards	21 Jun 2016		Report of: Executive Director for Finance & Resources Report Author: Jackie Algar Tel: 01273 291273

Ref	Report Details	Committee Date	Consultation	Lead Director
53116	Counter fraud strategy and framework  All Committee Decisions  This strategy and framework sets out the council's  • approach to countering fraud  • policies and procedures that set out the responsibilities of members, officers, contractors, partners and the public and how to report concerns.  Members are asked to approve the strategy and to note how members of the council, officers and citizens can report fraud to help keep the council safe.  Wards affected:	21 Jun 2016		Report of: Executive Director for Finance & Resources  Report Author: Tony Barnard Tel: 01273 291330, Graham Liddell Tel: 01273 291323
53227	Internal audit and corporate fraud annual report 2015-16  All Committee Decisions  Sets out the head of internal audit's:  opinion on the council's control environment  summary of the results of audit work for the year  assessment of the effectiveness of internal audit against the UK Public Sector Internal Audit Standards.  Wards affected:	21 Jun 2016		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323

Ref	Report Details	Committee Date	Consultation	Lead Director
53230	Residents car parking permits  All Committee Decisions  This report summarises the results of an Internal Audit review of residents parking permits and the action taken by the council to address the issues raised.  Wards affected:	21 Jun 2016		Report of: Executive Director for Finance & Resources  Report Author: Graham Liddell Tel: 01273 291323
53260	Self-assessment review of Audit & Standards Committee All Committee Decisions Assesses the performance of the Audit & Standards Committee against CIPFA best practice.  Wards affected:	21 Jun 2016		Report of: Executive Director for Finance & Resources Report Author: Graham Liddell Tel: 01273 291323
53232	Strategic Risk Focus: SR2 Financial Outlook; SR25 Organisational Capacity as a result of Change and SR26 Council's relationship with Citizens All Committee Decisions The Committee have agreed to focus on at least two strategic risks at each of their meetings to enable them to ask questions of the Risk Owner about specific strategic risks.  Wards affected: All Wards	21 Jun 2016		Report of: Executive Director for Finance & Resources Report Author: Jackie Algar Tel: 01273 291273

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer

52667	Constitutional Matters: Environment, Transport & Sustainability Committee  All Committee Decisions	28 Jun 2016	Report of: Head of Law (Monitoring Officer)
	Wards affected: All Wards		Report Author: John Peel Tel: 29-1058
51703	City Sustainability Action Plan 2015-17  All Committee Decisions  First annual update on projects in the City Sustainability Action Plan, including reporting against Key Performance Indicators.  Wards affected: All Wards	28 Jun 2016	Report of: Executive Director for Environment, Development & Housing Report Author: Mita Patel Tel: 01273 293332
51514	Non-Motorised Vehicles All Committee Decisions Report regarding enforcement of Non-motorised vehicles parked on Public Highway.  Wards affected: All Wards	28 Jun 2016	Report of: Executive Director for Environment, Development & Housing  Report Author: Mark Prior Tel: 01273 292095, Juliet Theobald Tel: 01273 293339, Christina Liassides Tel: 01273 292036, David Fisher Tel: 01273 292065

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
51421	Parking payment systems All Committee Decisions Presenting options for the future of on-street parking payments  Wards affected: All Wards	28 Jun 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Austen Hunter Tel: 01273 292245
52108	Hanover, Elm Grove & Craven Vale – Initial parking scheme consultation results  All Committee Decisions  The purpose of this report is to outline the results of the parking consultation in the Hanover, Elm Grove & Craven Vale area. The consultation asked residents, business and services whether they would like to be considered as part of a new resident parking scheme and if so the hours and days of operation. Permission to proceed with the consultation was agreed at the Environment, Transport & Sustainability Committee meeting on 19th January 2016.  Wards affected: East Brighton; Hanover & Elm Grove; Queen's Park	28 Jun 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Charles Field Tel: 01273 293329
52541	Victoria Road parking proposals All Committee Decisions This report outlines an objection that was received to proposals to change the restrictions in Victoria Road.  Wards affected: South Portslade	28 Jun 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Charles Field Tel: 01273 293329

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
52559	Area F (Fiveways) and Area G (Hollingbury Road / Ditchling Gardens) Parking Scheme Amendment Order All Committee Decisions This reports outlines the comments received to two amendment orders for two recently introduced parking schemes.  Wards affected: Hollingdean & Stanmer; Preston Park	28 Jun 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Charles Field Tel: 01273 293329
53055	Wheeled Bin for Recycling Trial Update All Committee Decisions Results and analylysis of recycling wheelie bin trial. Seeking permission to implement city wide  Wards affected: Hangleton & Knoll; South Portslade	28 Jun 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Tracy Phipps Tel: 01273 294724
53023	Stanmer Estate, Parks for people Approval of Grant Application  All Committee Decisions  Report seeking permission to submit to the Heritage Lottery Fund Parks for People Programme a round 2 bid in August 2016. This follows a successful round 1 application in 2015 which funded development of a detailed plan for the core area of the site including entrances, walled garden, pond main and supporting evidence and consultation.  Wards affected: All Wards	28 Jun 2016 14 Jul 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Paul Campbell Tel: 07816753581, Jessica Hamilton Tel: 01273 291461, Rob Dumbrill Tel: 01273 293007

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
53344	Update on Chargeable Garden Waste Collection Service All Committee Decisions Update on garden waste service progress and the potential to expand across the city.  Wards affected: All Wards	28 Jun 2016		Report of: Executive Director for Economy, Environment & Culture Report Author: Sarah Brown, Elsa Russell, Tracy Phipps Tel: 01273 294724, Peter McNeill, Richard Bradley Tel: 01273 294701
53278	TRO objection - Haddington St/ Close in Hove All Committee Decisions Objection to disabled bay parking changes introducing time restrictions.  Wards affected: Central Hove	28 Jun 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Matthew Thompson Tel: 01273 293705
LICENS	ING COMMITTEE - 3.00PM FRIENDS MEETING HOUSE			
53120	Hackney Carriage & Private Hire Driver Enforcement All Committee Decisions To advise members on driver enforcement Wards affected: All Wards	30 Jun 2016		Report of: Director Public Health  Report Author: Martin Seymour Tel: 01273 296659, Jim Whitelegg Tel: 01273 292438

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
53118	Hackney Carriage Stands All Committee Decisions To advise members on hackney stand provision Wards affected: All Wards	30 Jun 2016		Report of: Director Public Health  Report Author: Martin Seymour Tel: 01273 296659, Jim Whitelegg Tel: 01273 292438
53284	Additional information from annual report All Committee Decisions Additional information requested by committee relating to the work of the licensing authority annual report.  Wards affected: All Wards	30 Jun 2016		Report of: Director Public Health  Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438
53282	Funding update All Committee Decisions Update requested by committee on alternative funding methods for beach buggy, taxi marshals and safe space.  Wards affected: All Wards	30 Jun 2016		Report of: Director Public Health  Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisio	ns anticipated for July 2016			
POLICY	, RESOURCES & GROWTH COMMITTEE - 4.00PM FRIENDS	MEETING HOUSE		
52408	Targetted Budget Management (TBM) 2016/17 Month 2 All Committee Decisions  Wards affected: All Wards	14 Jul 2016		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
53114	Treasury Management Strategy 2015/16 - End of year review All Committee Decisions  Wards affected: All Wards	14 Jul 2016		Report of: Executive Director for Finance & Resources  Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246
53135	Managing Anti-social Behaviour in City Parks and Open Spaces All Committee Decisions Consideration of the use of Public Spaces Protection Orders in specific locations in the city  Wards affected: All Wards	14 Jul 2016		Report of: Executive Director for Finance & Resources  Report Author: Peter Castleton Tel: 01273 292607

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
52543	Waiver Report 2015/16 All Committee Decisions Waivers of Contract Standing Order - annual report of all waivers 01/04/2015 - 31/03/2016. This covers all grant funding arrangements Wards affected: All Wards	14 Jul 2016		Report of: Report Author:
52179	Visitor Services & Marketing All Committee Decisions Request for approval to go to procurement for Visitor Services and Marketing  Wards affected: All Wards	14 Jul 2016		Report of: Report Author:
53225	Disposal of Land in Falmer All Committee Decisions Report recommending disposal of land in Falmer Wards affected:	14 Jul 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Jessica Hamilton Tel: 01273 291461

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
53222	Disposal of 11 Little East Street  All Committee Decisions  Report recommending the disposal of 11 Little East  Street	14 Jul 2016 14 Jul 2016		Report of: Executive Director for Economy, Environment & Culture
	Wards affected: Regency			Report Author: Jessica Hamilton Tel: 01273 291461
51947	Progress Report on the Workforce Equalities Action Plan All Committee Decisions  Wards affected: All Wards	14 Jul 2016		Report of: Executive Director for Finance & Resources  Report Author: Felicity Scanlon Tel: 01273 291306, Liz Boswell Tel: 01273 291307, Sue Moorman Tel: 01273 293629
53020	Street Lighting Invest to Save Project All Committee Decisions To consider the financial options available for Street Lighting Invest to Save proposal  Wards affected: All Wards	14 Jul 2016		Report of: Report Author:

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
NEIGHB	OURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4	4.00PM FRIENDS ME	ETING HOUSE	
53098	Brighton and Hove City Council Volunteering Policy All Committee Decisions New corporate policy on volunteering to support the council's commitment to active citizenship in its corporate plan and the city power of volunteering pledge commitments  Wards affected: All Wards	11 Jul 2016		Report of: Chief Executive Report Author: Emma McDermott Tel: 01273 296805, Sam Warren Tel: 01273 296821
53095	Third Sector Investment Programme 2017-2020 All Committee Decisions Modernisation of council's process for investing in the city's community and voluntary sector ranging from small grass roots through to medium and larger charities to deliver council priorities  Wards affected: All Wards	11 Jul 2016		Report of: Chief Executive Report Author: Michelle Pooley Tel: 01273 295053, Emma McDermott Tel: 01273 296805

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director
				Lead Officer
52720	Brighton & Hove Rough Sleeping Strategy 2016 All Committee Decisions The issue of rough sleeping has become more acute recently with a visibly increased presence on the streets. This not only impacts on the individual's life chances, but also the city's reputation and costs to public services and business.  The city's current approach to rough sleeping has been re-assessed to ensure that the city's commissioners, service providers and those supporting people sleeping rough are working in partnership to a clear strategic plan. This plan will reduce rough sleeping in the city and improve outcomes for people sleeping rough and those at risk of rough sleeping.  This report presents the draft Rough Sleeping Strategy 2016 for approval.  Note: Report and Strategy also going for approval at HNH Committee on 15 June 2016. Additional endorsement to be sought at Health & Wellbeing Board (12/7), Strategic Housing Partnership (12/7) and Brighton & Hove Connected (5/7)  Wards affected: All Wards	11 Jul 2016		Report of: Executive Director for Adult Services, Executive Director for Environment, Development & Housing  Report Author: Andy Staniford Tel: 01273 293159

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
53093	Brighton and Hove Social Value Framework  All Committee Decisions  A cross sector working programme has produced as cross sector social value framework and guide for the city to raise the profile and embed social value in city systems and processes.  Wards affected: All Wards	11 Jul 2016 14 Jul 2016		Report of: Executive Director for Finance & Resources Report Author: Emma McDermott Tel: 01273 296805, Andy Witham Tel: 01273 291498, Michelle Pooley Tel: 01273 295053
53250	Constitutional Matter - Neighbourhoods, Communities & Equalities Committee All Committee Decisions Wards affected: All Wards	11 Jul 2016		Report of: Executive Lead for Strategy, Governance & Law (Monitoring Officer) Report Author: Ross Keatley Tel: 29-1064
53268	Integrating Sexual & Domestic Violence Outcomes into Procurement & Commissioning All Committee Decisions  Wards affected: All Wards	11 Jul 2016		Report of: Director Public Health Report Author: James Rowlands Tel: 01273 291032

<b>Ref</b> 53266	Report Details  Neighbourhood Hubs and Community Collaboration All Committee Decisions  Wards affected: All Wards	Committee Date  11 Jul 2016	Consultation	Lead Director  Lead Officer  Report of: Executive Director for Economy, Environment & Culture  Report Author: Angela Dymott Tel: 01273 291450
HEALTH	4 & WELLBEING BOARD 4.00PM BRIGHTHELM			
53246	Update on Substance Misuse Residential Rehabilitation contracts Health & Wellbeing Board Paper to provide update requested by Health and Wellbeing Board when original paper on proposals for residential rehabilitation was brought to HWB in October 2015  Wards affected:	12 Jul 2016		Report of: Director Public Health Report Author: Kathy Caley Tel: 01273 296557
HEALTH	OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLAI	DE TOWN HALL		
52198	Update on the 3Ts development at Royal Sussex County Hospital All Committee Decisions Wards affected: All Wards	20 Jul 2016		Report of: Assistant Chief Executive  Report Author: Giles Rossington Tel: 01273 291038

Ref	Report Details	Committee Date	Consultation	Lead Director
Decision	ns anticipated for September 2016			Lead Officer
ECONO	MIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - JUE	BILEE LIBRARY		
52711	Old Town Conservation Area Appraisal All Committee Decisions Report to seek approval to undertake public consultation on the draft Old Town Conservation Area Character Statement.  Wards affected: Regency	2 Sep 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Sanne Roberts Tel: 01273 292261
HEALTH	H & WELLBEING BOARD 4.00PM BRIGHTHELM			
53149	HIV Prevention and Social Care Services Health & Wellbeing Board to seek delegated authority for the Director of Public Health (acting) to award a contract for HIV prevention and social care services following a competitive procurement process  Wards affected: All Wards	20 Sep 2016		Report of: Director Public Health Report Author: Stephen Nicholson Tel: 01273 296554
52669	Single Homeless and Rough Sleeper Accommodation & Support Services Remodelling & Tender.  Health & Wellbeing Board  Wards affected: All Wards	20 Sep 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Jenny Knight Tel: 01273 293081

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50429	Fuel Poverty and Affordable Warmth Strategy for Brighton & Hove Health & Wellbeing Board Draft strategy to be presented for Board approval Wards affected: All Wards	20 Sep 2016		Report of: Director of Public Health Report Author: Miles Davidson Tel: 01273 293150, Sarah Podmore Tel: 01273 296578
HOUSIN	IG & NEW HOMES COMMITTEE - 4.00PM PORTSLADE TOW	N HALL		
52671	Single Homeless and Rough Sleeper Accommodation & Support Services Remodelling & Tender.  All Committee Decisions  Wards affected: All Wards	21 Sep 2016 13 Oct 2016		Report of: Executive Director for Environment, Development & Housing
				Report Author: Jenny Knight Tel: 01273 293081
52949	New Homes for Neighbourhoods - Housing Co-op Pilot All Committee Decisions Final approval for a self-build pilot with Bunker Housing Co-operative on Housing Revenue Account land off Plumpton Road, Brighton.  Wards affected: Hanover & Elm Grove	21 Sep 2016		Report of: Executive Director for Economy, Environment & Culture  Report Author: Carol Jenkins Tel: 01273 293832, Sam Smith Tel: 01273 291383

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
AUDIT 8	AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL					
Decisio	ns anticipated for October 2016					
POLICY	, RESOURCES & GROWTH COMMITTEE - 4.00PM FRIENDS	MEETING HOUSE				
52410	Targetted Budget Management (TBM) 2016/17 Month 5 All Committee Decisions  Wards affected: All Wards	13 Oct 2016		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104		
CHILDR	CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE					
NEIGHE	BOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE -	4.00PM TBA				

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
ENVIRO	ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL					
51739	Brighton & Hove Bike Share 'hubs' - Objections to TRO All Committee Decisions Locations of hubs/docking points for bikes available for public use through bike sharing system. Sites include infill streets to support effective distribution of sites where bikes can be taken/docked.  Rottingdean Coastal, East Brighton, Queen's Park, Hanover and Elm Grove, Moulsecoomb and Bevendean, St. Peter's and North Laine, Preston Park, Hollingdean and Stanmer, Regency, Goldsmid, Brunswick and Adelaide, Central Hove  Wards affected: Brunswick & Adelaide; Central Hove; East Brighton; Goldsmid; Hanover & Elm Grove; Hollingdean & Stanmer; Moulsecoomb & Bevendean; Preston Park; Queen's Park; Regency; Rottingdean Coastal; St Peter's & North Laine	11 Oct 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Abby Hone Tel: 01273 290390		

Communal bins, Regency Squares, permission to implement	11 Oct 2016		
All Committee Decisions Permission to implement an extension of communal refuse and recycling bins or black bag collections within the Regency Squares, Westbourne Street, Beaconsfield Road and Viaduct Road.  Wards affected: Brunswick & Adelaide; East Brighton; Preston Park; St Peter's & North Laine; Westbourne			Report of: Executive Director for Economy, Environment & Culture Report Author: Peter McNeill, Tracy Phipps Tel: 01273 294724
East Street Pedestrianisation - Experimental Traffic Regulation Order  All Committee Decisions  Consideration of results from the experimental weekend closure of East Street and decision on a permanent Order  Wards affected: Regency	11 Oct 2016		Report of: Executive Director for Environment, Development & Housing Report Author: Tom Campbell Tel: 01273 293328
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLAD	DE TOWN HALL		
Scrutiny Panel on Homelessness monitoring report All Committee Decisions  Wards affected: All Wards	28 Apr 2016 19 Oct 2016		Report of: Executive Director for Environment, Development & Housing Report Author: James
	the Regency Squares, Westbourne Street, Beaconsfield Road and Viaduct Road.  Wards affected: Brunswick & Adelaide; East Brighton; Preston Park; St Peter's & North Laine; Westbourne  East Street Pedestrianisation - Experimental Traffic Regulation Order  All Committee Decisions  Consideration of results from the experimental weekend closure of East Street and decision on a permanent Order  Wards affected: Regency  OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLAD  Scrutiny Panel on Homelessness monitoring report  All Committee Decisions	the Regency Squares, Westbourne Street, Beaconsfield Road and Viaduct Road.  Wards affected: Brunswick & Adelaide; East Brighton; Preston Park; St Peter's & North Laine; Westbourne  East Street Pedestrianisation - Experimental Traffic Regulation Order  All Committee Decisions  Consideration of results from the experimental weekend closure of East Street and decision on a permanent Order  Wards affected: Regency  OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL  Scrutiny Panel on Homelessness monitoring report  All Committee Decisions  28 Apr 2016  19 Oct 2016	the Regency Squares, Westbourne Street, Beaconsfield Road and Viaduct Road.  Wards affected: Brunswick & Adelaide; East Brighton; Preston Park; St Peter's & North Laine; Westbourne  East Street Pedestrianisation - Experimental Traffic Regulation Order  All Committee Decisions  Consideration of results from the experimental weekend closure of East Street and decision on a permanent Order  Wards affected: Regency  OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL  Scrutiny Panel on Homelessness monitoring report  All Committee Decisions  28 Apr 2016  19 Oct 2016

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
Decision	Decisions anticipated for November 2016					
AUDIT	& STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN H	IALL				
HOUSI	NG & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING	G HOUSE				
ECONO	OMIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - JUI	BILEE LIBRARY				
CHILDI	REN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIE	NDS MEETING HOUS	SE			
HEALT	H & WELLBEING BOARD - 4.00PM BRIGHTHELM					
LICENS	SING COMMITTEE - 3.00PM HOVE TOWN HALL					
NEIGH	BOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE -	4.00PM TBA				
ENVIR	ONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.	00PM PORTSLADE T	OWN HALL			
Decision	ons anticipated for December 2016					
POLIC	Y, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TO	WN HALL				
52412	Targetted Budget Management (TBM) 2016/17 Month 7 All Committee Decisions  Wards affected: All Wards	8 Dec 2016		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104		

Ref	Report Details	Committee Date	Consultation	Lead Director		
				Lead Officer		
HEALTH	HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4.00PM HOVE TOWN HALL					
48433	Private Sector Housing Scrutiny Panel Monitoring All Committee Decisions First monitoring report  Wards affected: All Wards	7 Dec 2016		Report of: Executive Director for Environment, Development & Housing  Report Author: Martin Reid Tel: 01273 93321, Andy Staniford Tel: 01273 293159		
Decisio	ns anticipated for January 2017					
POLICY	, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TO	WN HALL				
CHILDR	EN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOV	E TOWN HALL				
AUDIT 8	STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL					
ECONO	MIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HO	VE TOWN HALL				
ENVIRO	NMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.	00PM HOVE TOWN H	IALL			
HOUSIN	HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL					
NEIGHE	NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM TBA					
HEALTH	1 & WELLBEING BOARD - 4.00PM HOVE TOWN HALL					

Ref	Report Details	Committee Date	Consultation	Lead Director				
D. J. J.				Lead Officer				
Decisions anticipated for February 2017								
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL								
52432	Targetted Budget Management (TBM) Month 9 All Committee Decisions Wards affected: All Wards	9 Feb 2017		Report of: Executive Director for Finance & Resources Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104				
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4.00PM HOVE TOWN HALL  Decisions anticipated for March 2017								
POLICY, RESOURCES & GROWTH COMMITTEE - 4.00PM HOVE TOWN HALL								
LICENSING COMMITTEE - 3.00PM HOVE TOWN HALL								
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM HOVE TOWN HALL								
AUDIT & STANDARDS COMMITTEE - 4.00PM HOVE TOWN HALL								
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM HOVE TOWN HALL								
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM TBA								
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM HOVE TOWN HALL								
HOUSING & NEW HOMES COMMITTEE - 4.00PM HOVE TOWN HALL								

Ref	Report Details	Committee Date	Consultation	Lead Director			
				Lead Officer			
HEALTH & WELLBEING BOARD - 4.00PM HOVE TOWN HALL							
HEALTH OVERVIEW & SCRUTINY COMMITTEE - 4.00PM HOVE TOWN HALL							
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED							